



2013-2014
Handbook

***Welcome to the
Northeast Massachusetts
Youth Orchestras!***



The 2013-2014 Concert Season promises to be another exciting year for NMYO. Participation in NMYO is a wonderful opportunity to grow musically, make new friends, and serve your community through music.

The NMYO board of directors, staff, audience members, and volunteers look forward to a year of performances by some of the most promising musicians from the North Shore, Merrimack Valley, Southern New Hampshire, and beyond.

This NMYO Handbook is designed to provide you with all the important information you will need to fully participate in the 2013-2014 season. Please read it carefully and thoroughly. If you have any questions or additions, let us hear from you.

Thank you for joining the Northeast Massachusetts Youth Orchestras.

Northeast Massachusetts Youth Orchestras **2013-2014 Handbook**

Table of Contents

<u>Section</u>	<u>Page</u>
Program Overview	4-5
<i>Mission and Goals</i>	
<i>Values</i>	
<i>History and Highlights</i>	
<i>Revenue</i>	
<i>Program Eligibility</i>	
Musical Ensembles	6-7
<i>Symphony Orchestra</i>	
<i>Wind Ensemble</i>	
<i>Intermezzo Orchestra</i>	
<i>Overture String Ensemble and Prelude String Ensemble</i>	
<i>Flute Choirs</i>	
Special Programs	8-10
<i>Enrichment Days</i>	
<i>Symphony/Intermezzo Retreat Day</i>	
<i>Prelude/Overture Picnic</i>	
<i>Chamber Music Program</i>	
<i>Youth Serving Through Music</i>	
<i>Composer-in-Residence Program</i>	
<i>Community Service Opportunities</i>	
Communication	11-12
<i>NMYO Contact Information</i>	
<i>How NMYO Communicates</i>	
Tuition	13-14
<i>Fee Schedule</i>	
<i>Financial Assistance</i>	
Student Expectations	15-21
<i>Music Policy</i>	
<i>Attendance Policy</i>	
<i>Rehearsal Requirements and Expectations</i>	
<i>School Music Participation Policy</i>	
<i>Private Lessons</i>	
<i>Concert Dress Code Policy</i>	

Northeast Massachusetts Youth Orchestras **2013-2014 Handbook**

Table of Contents

<u>Section</u>	<u>Page</u>
Parent/Guardian Expectations	22-25
<i>Parent Orientation Meeting</i>	
<i>Parent Expectations</i>	
<i>Volunteer Opportunities</i>	
<i>Fundraisers</i>	
<i>Annual Fund</i>	
<i>Instrument Insurance Policy</i>	
<i>Musician Safety</i>	
NMYO Music Staff	26-29
NMYO Administrative Staff	30-31
NMYO Board Members	32
Directions to Key Locations	33-37
<i>Rehearsal Venues</i>	
<i>Concert Venues</i>	
<i>Retreat Venue</i>	
<i>NMYO Office</i>	
2013-2014 Calendar	Appendix A
Audition Requirements	Appendix B
New Student Referral Coupon	Appendix C

Program Overview

Mission and Goals

The mission of the Northeast Massachusetts Youth Orchestras, Inc. (NMYO) is to provide young musicians with exceptional ensemble training and opportunities for personal growth through musical performance and community service.

The goals of NMYO are to:

- Provide high-quality ensemble training led by the top area professionals ;
- Offer meaningful music performance opportunities for young musicians;
- Supplement and build upon music programs in schools;
- Build audiences in the surrounding communities;
- Instill the value of community service through music;
- Provide a nurturing environment for young musicians to create lasting bonds through music and friendship.

Values

The Northeast Massachusetts Youth Orchestras, Inc. (NMYO) strives to enrich the region's youth population through a superior musical experience. NMYO believes that high-quality ensemble experiences should be available to all young musicians and does not discriminate on the basis of race, ethnic background, financial ability, or physical disability. NMYO considers community outreach to be an important experience in the development of young musicians. Through *Youth Serving Through Music*, NMYO's community outreach concert program, performers promote the value of music in the surrounding communities.

History and Highlights

NMYO is the successor organization to the Northshore Youth Symphony Orchestra, which ceased operations in May of 2011. Under the musical direction of Gerald Dolan, the guidance of NYSO's founder, Trudy Larson, and an excellent musical staff, NMYO was created to ensure the community would receive high-quality music education and performance opportunities for young musicians.

NMYO's eight ensembles, including Symphony Orchestra, Wind Ensemble, Intermezzo Orchestra, Overture String Ensemble, Prelude String Ensemble, and three flute choirs, provide an outstanding experience for young students on the North Shore, Merrimack Valley, and southern New Hampshire.

The NMYO program includes weekly rehearsals, concerts, enrichment days, master classes, a student retreat, chamber music experience, a composer-in-residence program, and a unique educational and outreach concert program.

Revenue

The Northeast Massachusetts Youth Orchestras, Inc. (NMYO) generates revenue for operations through tuition fees, annual contributions and gifts from individuals and organizations, foundation and agency grants, fund raising events, merchandising, and the annual NMYO Program Book advertising sales. NMYO is a nonprofit 501 (c)(3) organization. Gifts or contributions from individuals are tax deductible as allowed by law.

Program Eligibility

Musicians in the Northeast Massachusetts Youth Orchestras:

- Are invited to participate in ensembles based on the results of a formal audition process;
- Are eligible to participate from age 6 through 18, or until graduation from high school;
- Must devote time to preparing NMYO music outside rehearsals;
- Must attend all rehearsals and be seated, warmed up, and ready to play five minutes before rehearsal begins;
- Must participate in their school's instrumental music program, if available;
- Must take private lesson in their primary instrument;
- Must understand and follow all NMYO policies, including rehearsal and concert call times, dress codes, conduct, and safety policies.

Musical Ensembles

Overview

NMYO is comprised of the following orchestras and ensembles:

- Symphony Orchestra
- Wind Ensemble
- Intermezzo Orchestra
- Overture String Ensemble
- Prelude String Ensemble
- Select Flute Choir
- Flute Choir
- Junior Flute Choir

Gerald Dolan serves as NMYO's Music Director. In past years, he conducted the Symphony Orchestra and Wind Ensemble. Mr. Dolan has conducted the Intermezzo Orchestra since the fall of 2012.

Symphony Orchestra

Dr. Walter Pavasaris conducts the Symphony Orchestra. Weekly rehearsals are held Mondays from 5:00 p.m. to 7:00 p.m. at Masconomet High School in Topsfield, MA. In addition to practicing as a full orchestra, members of the Symphony Orchestra have the opportunity to perform in chamber ensembles. During an eight-week period in January and February, the orchestra is divided into 12 to 15 small chamber ensembles. They are coached in chamber music, with opportunities to perform various outreach concerts during the remainder of the year. The top chamber ensembles are chosen to perform in the Honors Chamber Concert.

The winds in Symphony Orchestra are also members of the Wind Ensemble. Winds rehearse from 5:00 p.m. to 6:00 p.m. with Symphony Orchestra and join the Wind Ensemble from 6:00 p.m. to 7:00 p.m.

During the chamber music program, strings rehearse together from 5:00 p.m. to 5:40 p.m. Winds will rehearse with Wind Ensemble from 5:00 p.m. to 5:40 p.m. All winds and strings rehearse with chamber groups from 5:45 p.m. to 7:00 p.m.

Wind Ensemble

Dr. David Rox conducts the Wind Ensemble which rehearses on Mondays at Masconomet High School from 5:30 p.m. to 7:00 p.m. Wind Ensemble members who are not in an orchestra will rehearse from 5:30 p.m. to 7:00 p.m. with Symphony and Intermezzo winds, brass, and percussionists joining from 6:00 p.m. to 7:00 p.m. During the chamber music program, the rehearsal schedule will be modified.

Intermezzo Orchestra

Gerald Dolan conducts the Intermezzo Orchestra. Weekly rehearsals are held on Mondays from 4:30 p.m. to 6:00 p.m. at Masconomet High School. Intermezzo string players will rehearse from 4:30 p.m. to 6:00 p.m. with orchestral winds, brass, and percussionists joining from 5:00 p.m. to 6:00 p.m. During the spring semester, Intermezzo musicians work collaboratively with NMYO's Conductor-in-Residence to compose and perform a new piece of music.

The winds in Intermezzo Orchestra are also members of the Wind Ensemble. Winds rehearse from 5:00 p.m. to 6:00 p.m. with Intermezzo Orchestra and join the Wind Ensemble from 6:00 p.m. to 7:00 p.m.

Overture String Ensemble and Prelude String Ensemble

Abigail Haynes conducts the Overture String Ensemble. Michael Coelho conducts the Prelude String Ensemble. Weekly rehearsals for both ensembles are held Mondays from 4:30 p.m. to 5:45 p.m. at Masconomet High School.

Prelude String Ensemble students enter NMYO by a recommendation of their private teacher and a short audition. Members of Prelude will generally have taken at least two years of private lessons and should be able to note-read well in first position on all strings.

Flute Choirs

Trisha Craig conducts the Select Flute Choir, the Flute Choir, and the Junior Flute Choir. All flute choirs meet weekly on Sundays at Trinity Episcopal Church in Topsfield, MA. Junior Flute Choir meets 2:30-3:30 p.m., Flute Choir meets 4:00-5:30 p.m., and Select Flute Choir meets 5:30-7:30 p.m.

A flute choir is a wonderful place to fine-tune individual flute skills in preparation for upcoming auditions, i.e., Districts, All-State, or college. Flute choir builds the flutist's confidence level for a variety of performance settings and levels.

Flute choir members are expected to own their own Korg tuner for home practice.

Special Programs

Enrichment Days

NMYO holds two Saturday afternoon Enrichment Day Seminars (one in winter and one in spring) in which ensembles work intensively to build skills and develop an appreciation for the various aspects of orchestra membership. These concentrated seminars significantly increase skills and appreciation for the ensemble experience.

During this event, outstanding professional conductors in the Greater Boston area share their experience and expertise with NMYO musicians. Enrichment Days allow time for more in-depth work on concert repertoire. Conductors also work to develop practice and rehearsal skills that teach students to receive maximum benefit from regular rehearsals.

Attendance at NMYO Enrichment Days is required. Please refer to the Attendance Policy Section [Pages 16-17] of this handbook for more details. The dates of Enrichment Days can be found on the official NMYO Calendar [Appendix A].

Symphony/Intermezzo Retreat Day

Each year, NMYO holds a retreat at Castle Hill/Crane Beach in Ipswich for members of Symphony Orchestra and Intermezzo Orchestra; this day includes music, a barbeque lunch, games, and fun at the beach (if permission is given by parents).

During the summer, musicians will receive a packet containing their music for the fall semester, as well as information regarding the retreat: location, date, time and schedule for the day. Musicians should bring their music and a music stand with them to the retreat.

Musicians in both Symphony Orchestra and Intermezzo Orchestras are expected to attend this kick-off into the new concert season, both for the opportunity to rehearse their music for the first time with the entire group, as well as having the chance to socialize with other members of their orchestra.

Parent volunteers are needed for this event. Please call the NMYO office if you are able to help with food preparation, games, or beach supervision. Refer to the NMYO calendar for the date and time for this year's Castle Hill Retreat Day [Appendix A].

Prelude/Overture Picnic

NMYO hosts a picnic during the summer for Prelude String Ensemble and Overture String Ensemble members to meet their conductors and fellow ensemble musicians. The picnic normally takes place the weekend before rehearsals start.

Details for this event are e-mailed with music during the summer.

Chamber Music Program

All NMYO Symphony Orchestra musicians, and a few select members of the Intermezzo Orchestra, participate in the annual Chamber Music Program. The chamber musicians participate in one small chamber music ensemble that rehearses for 75-minutes each week during an eight-week period. Chamber groups are coached by outstanding area music professionals.

The goals of the NMYO Chamber Music Program are to:

- Further musicians' musical skills by learning to play more independently, increasing listening skills, and building self-expression;
- Instill appreciation for the chamber music experience through team work, responsibility, and dedication to the music;
- Enrich musicians' NMYO experience by learning from professional chamber musicians;
- Build confidence through unique performing opportunities while performing community service.

NMYO Chamber Musicians perform a concert at the conclusion of the program in March. Top chamber groups are chosen to perform in an Honors Concert. Each chamber group also performs an outreach concert through the NMYO *Youth Serving Through Music* Program.

Youth Serving Through Music

The Northeast Massachusetts Youth Orchestras is dedicated to teaching young musicians to serve others through their music. To this end, NMYO Chamber groups perform concerts at senior citizen residences, hospitals, rehabilitation centers, and schools in one or more of the communities that NMYO serves. In addition to the chamber music concerts, NMYO holds at least two additional full-length concerts per year through the *Youth Serving Through Music* initiative to support community needs.

Youth Serving Through Music is a unique and important part of the NMYO experience. The opportunity for outreach brings awareness of underserved populations and empowers NMYO musicians by teaching them how musical talents might be used to serve others. The goal of the program is to provide a musical experience that will remain with NMYO musicians throughout their lives as performers, audience members, and concerned citizens of their communities.

Composer-in-Residence Program

Each spring, the Intermezzo Orchestra collaborates with NMYO's Composer-in-Residence, Robert Bradshaw, to help compose and perform a new piece of music. As an important developmental program, musicians work with the composer and learn to incorporate new skills. NMYO believes the performance of newly composed music plays an important part in the perpetuation of instrumental music by introducing young musicians to the composition process while exposing audience members to new musical compositions.

Community Service Opportunities

There are several opportunities for NMYO musicians to receive community service hours through NMYO. Some of the possibilities include: assisting with rehearsal room set up; helping with tuning and rehearsal for Prelude and Overture Ensembles; giving extra musical assistance to younger wind, brass, and percussion players; organizing the NMYO Music Library. NMYO musicians can contact the NMYO Administrator to sign up or find out more community service possibilities.

All NMYO musicians are invited to become mentors for the Lawrence string program, *Community Strings*, a program under Up With Music, Inc. The groups meet on Tuesday and Friday afternoons and Saturday mornings. Participation can count toward a student's school commitment for community service. Please e-mail Trudy Larson, NMYO String Director, if you are interested in this opportunity. (larsontrudy@verizon.net)

Communication

NMYO Contact Information

Mailing Address:

Northeast Massachusetts Youth Orchestras
175 Andover Street, Suite 101
Danvers, MA 01923

Phone number:

(978) 309-9833

E-mail:

General information: info@nmyo.org

Administrative Staff e-mails:

Laura Heinrichs, Administrative Director: laura.heinrichs@nmyo.org

Terri L. Murphy, Business Manager: terri.murphy@nmyo.org

Music Staff e-mails:

Gerald Dolan, Music Director and Intermezzo Orchestra: gjdolan@ipswichschools.org

Dr. Walter Pavasaris, Symphony Orchestra: walter.pavasaris@gmail.com

Dr. David Rox, Wind Ensemble: david.rox@gordon.edu

Trisha Craig, Flute Choirs: provinsmu@yahoo.com

Abigail Haynes, Overture String Ensemble: haynes.abby@gmail.com

Michael Coelho, Prelude String Ensemble: michaelcoelho90@gmail.com

Trudy Larson, String and Chamber Music Director: larontrudy@verizon.net

How NMYO Communicates

NMYO communicates with member families in a variety of ways. NMYO asks that all member families stay current by reading the following communiqués.

E-mail

E-mail is NMYO's most effective method of communicating changes in the schedule, upcoming events, and parent/musician reminders. NMYO asks parents to regularly check their e-mail account each week.

Member Handbook

The NMYO Member Handbook is updated and distributed annually. Member families and musicians are responsible for reading the handbook and complying with the policies stated within. Any questions or concerns regarding the NMYO Member Handbook should be directed to the NMYO Administrator via e-mail at info@nmyo.org.

Web site: www.nmyo.org

Be sure to visit the web site for detailed information about the orchestra, including policies and events.

Communication Among Families

The NMYO Current Member List contains contact information for all members. It is available upon request to current NMYO families and musicians. This list is intended for internal use by musicians and families involved in NMYO.

Updating Contact Information

NMYO families should inform the NMYO Administrator via e-mail at info@nmyo.org of any changes in e-mail address or phone number to ensure up-to-date records. Other changes such as school information and private teacher changes should also be e-mailed to the Administrator.

Tuition

Fee Schedule

Tuition for the 2013-2014 concert season is as follows:

	<u>Tuition</u> <i>Per Musician</i>	<u>Program Book Requirement†</u> <i>Per Family</i>
Prelude and Overture String Ensembles	\$450	\$120
Wind Ensemble	\$600	\$120
Intermezzo Orchestra - Strings	\$600	\$120
Intermezzo Orchestra - Winds/Brass/Perc.*	\$650	\$120
Symphony Orchestra - Strings	\$725	\$120
Symphony Orchestra - Winds/Brass/Perc.*	\$725	\$120
Jr. Flute Choir	\$450	\$120
Flute Choir	\$550	\$120
Select Flute Choir	\$650	\$120

† Each NMYO family is required to procure a minimum of \$120 in advertisements for the annual NMYO Program Book fundraiser. Those who do not wish to procure advertisements will be charged \$120.

* Intermezzo winds, brass, and percussion play in BOTH Intermezzo and Wind Ensemble.
Symphony winds, brass, and percussion play in BOTH Symphony and Wind Ensemble.

** Musicians in two independent ensembles receive a \$100 discount off the combined tuition.

*** Families with three or more children in NMYO receive 30% discount off the lowest tuition.

Payment Deadlines

July 1, 2013: Students are notified of their ensemble placement.
July 15, 2013: \$100 non-refundable tuition deposit is due for each student.
Sept. 1, 2013: Health forms & remaining tuition due for each student.

For those who audition during the summer, the \$100 deposit will be due immediately upon acceptance into the program with the remaining tuition due September 1st.

Fees for musicians joining NMYO after the first rehearsal of the season are as follows:

Prior to November 1:	Full Year Tuition
November 1 to December 31:	3/4 of the Full Year Tuition
January 1 to March 1:	1/2 of the Full Year Tuition
March 1 or after:	1/4 of the Full Year Tuition

No musician will be allowed to participate in NMYO rehearsals or activities until forms are complete and payment is received. Within the first four weeks of rehearsal, students who withdraw from the program receive a prorated tuition refund minus the nonrefundable deposit. No refunds will be given after this four-week period. Musicians who choose not to return for the second semester will not receive a refund.

Financial Assistance

NMYO offers several options to families who need financial assistance.

Multi-Ensemble Discount

Musicians in two independent ensembles receive a \$100 discount off the combined tuition. Musicians who play in both Wind Ensemble and Symphony Orchestra pay just one fee of \$725.

Multi-Member Family Discount

Families with three or more musicians in NMYO receive a 30% discount off the lowest tuition.

New Member Referral Rebate

NMYO families will receive a \$25 tuition rebate check each time they refer a musician who becomes a NMYO full tuition member. The 'New Student Referral Coupon' [Appendix C] must be submitted to NMYO prior to the new student's audition.

Program Book Rebate

NMYO families can receive a rebate check, equal to 25% of the cost of the ad, for each advertisement procured. The annual September Parent's Meeting will address these fundraising efforts. Please refer to the Fundraising section of the handbook [Page 23] for more details on how the rebate works.

Financial Aid

NMYO awards up to 50% financial assistance for musicians with demonstrated need. To obtain an application form, contact the office at info@nmyo.org. The form must be submitted to the NMYO office with a copy of the parents' most recent 1040 tax return. All financial assistance applications will be considered on an individual basis and will be kept confidential. Financial Aid requests should be submitted prior to September 1.

Payment Plans

NMYO tuition is due in-full on September 1. Payment plans are available for those unable to pay full tuition by this deadline. Contact the NMYO office at info@nmyo.org for a Payment Plan Form prior to September 1.

Student Expectations

Participation in NMYO requires enthusiasm, dedication, and commitment to the mission of NMYO. In order to achieve a high level of musicianship, NMYO musicians must understand and follow the policies set forth in this handbook including:

- Call times for rehearsals and concerts;
- Dress code policies;
- Attendance requirements for rehearsals, concerts, enrichment days, retreats, and sectionals;
- Two-week advance notice to the ensemble conductor and office for any planned absence. A musician may be asked to play his/her music for the Conductor after an excused absence;
- Immediate notification by parents or musicians of illness or other emergency absence;
- Appropriate behavior and conduct;
- School music program policy;
- Private lesson policy;
- All other policies, expectations, and requirements of NMYO.

Music Policy

NMYO musicians will receive music for the Fall Semester via e-mail mid-summer. New musicians will be given a NMYO folder at the first rehearsal. Returning musicians should bring their folder from last year to rehearsal.

It is the responsibility of the NMYO musicians to:

- Print their ensemble music;
- Bring music and their music folder to each rehearsal;
- Practice the music before coming to rehearsal;
- Mark bowings and instructions given by conductor into the music.

If music is lost or stolen, NMYO musicians should ask their ensemble's Rehearsal Assistant to help with photocopying no later than 15 minutes before the start of rehearsal.

Attendance Policy

Musicians are expected to participate in NMYO for the full year. Any exceptions must be approved by the NMYO Administrator and Music Director.

Rehearsals

Attendance at all rehearsals is integral to the musical development of the entire ensemble. NMYO musicians must understand and comply with the following rehearsal attendance policies:

- Arrive 15 minutes before the beginning of rehearsal to check the attendance sheet, tune, and copy music if necessary. Musicians must be seated, warmed up, and ready to rehearse 5 minutes before rehearsal begins.
- Only one unexcused absence will be allowed per semester.
- Tardiness or leaving rehearsal early, unless excused, will be counted as half an absence.
- Written notice must be given to both the conductor of your ensemble and the NMYO Administrator at least 2 weeks prior to any upcoming planned absence. A musician may be asked to play his/her music for the conductor after an excused absence.
- In cases of unavoidable absence, such as illness or other emergencies, families are expected to immediately notify the Ensemble Conductor and NMYO Administrator, by calling (978) 309-9833 or e-mailing info@nmyo.org as far in advance as possible.

Past orchestral experience has demonstrated that more than two absences from rehearsal within a semester, whatever the reason, are likely to have a negative impact on a musician's ability to contribute to his/her ensemble. Consequently, the Music Director and the Administrator will review attendance with any orchestra member whose attendance falls below this standard. Decisions will be made on a case-by-case basis. In extreme cases, dismissal from NMYO may result.

Concerts and Dress Rehearsals

NMYO musicians must understand and comply with the following concert and dress rehearsal attendance policies:

- Attendance by NMYO musicians at all concerts and dress rehearsals is mandatory.
- At the discretion of the conductor, musicians who miss a dress rehearsal may be asked not to play in that concert.
- Call times will be posted and e-mailed to musicians in advance of the concert or dress rehearsal. Musicians should arrive 15 minutes before call times and be seated and ready to play 5 minutes before the call time.
- Musicians who cannot perform in a concert may be asked to not participate in rehearsals for that concert.
- Any absence from the two rehearsals preceding a performance, especially the final rehearsal just before the concert, must have written approval by the ensemble conductor and the office.

Enrichment Days

NMYO musicians must understand and comply with the following Enrichment Day attendance policies:

- Attendance at Enrichment Days is required for all musicians in Symphony, Intermezzo, Wind Ensemble, Prelude, and Overture;
- Absences can only be excused by the Ensemble Conductor. Consult the NMYO calendar [Appendix A] for dates and plan ahead;
- Call times will be posted and e-mailed to musicians in advance of the Enrichment Days. Musicians should arrive 15 minutes before call times and be seated and ready to play 5 minutes before the call time.

School Music and Sporting Events

NMYO musicians must understand and comply with the following school music department and sporting team policies:

- Musicians are required to submit school game and concert schedules at the beginning of each semester for approval from the Ensemble Conductor and NMYO Administrator;
- Musicians will inform the NMYO Administrator of any re-scheduled games or concerts that create a conflict;
- NMYO grants excused absences for school sports games (not practices) if the musician has notified the Ensemble Conductor and Administrator in advance;
- NMYO grants excused absences for school music concerts (not rehearsals) if the musician has notified the Ensemble Conductor and Administrator in advance;
- Absences due to school music rehearsals and sports practices will not be considered excused absences, but absences due to school music performances and sports games will be excused unless they conflict with a NMYO dress rehearsal or concert.

Family Vacations

Families are asked to plan vacations or outings so they do not conflict with rehearsals or concerts and to avoid missing two rehearsals in a row.

Weather Related Cancellations

Rehearsals will be cancelled when NMYO receives notification from Masconomet High School or Trinity Episcopal Church that the facilities will be closed due to weather or other emergencies. Once the NMYO office receives this information, NMYO will send a group e-mail to alert families of the rehearsal's cancellation.

If in doubt, each family is responsible for calling or e-mailing the NMYO office at (978) 309-9833 or info@nmyo.org.

Make-up rehearsals will be held at the discretion of the Music Director and Administrator and will be announced via the weekly e-mail newsletter.

Rehearsal Requirements and Expectations

Behavior and Etiquette

NMYO musicians are expected to treat all fellow musicians, conductors, NMYO staff, board members, volunteers, and concert attendees in a respectful manner at all times. Musicians are also expected to respect all physical property, as well as rehearsal and concert facilities.

NMYO musicians are expected to follow these behavior policies during rehearsals:

- Attention will be directed to the ensemble conductor;
- Talking during rehearsal will take place only if a stand member is helping another stand member with the music, a section leader is explaining something to her/his section, or questions are being asked of the conductor. All other conversation is to be left outside the rehearsal hall;
- NMYO musicians will arrive 15 minutes early and be ready to rehearse 5 minutes before each scheduled rehearsal;
- Musicians are expected to take careful notes when a conductor talks about the music and gives instructions;
- Rehearsal and concert spaces should be left in the same condition or better condition than before the event or rehearsal.

Students not adhering to these standards of behavior will be given a warning and, at the discretion of the conductor, may be put on probation and risk expulsion.

Music Preparation

Music is to be well-prepared by each NMYO musician at home and with a private music teacher. Daily practice of NMYO music is expected. Any difficult passages assigned by the ensemble conductor should be taken to a private teacher for assistance. NMYO rehearsals are a time for perfecting music that is already well-learned by each member of the ensemble.

Rehearsal Materials

Musicians are to bring their OWN music to each rehearsal. Folders will be provided and must be present at rehearsals. When not being used, music should be placed in the folder during rehearsal.

Musicians must have the following items at all NMYO rehearsals and events:

- Music folder;
- A sharpened pencil with eraser;
- An extra set of strings & rosin (if string instrument);
- Cork grease, extra reeds, and slide grease/oil (if wind or brass instrument).

School Music Program Participation Policy

It is the policy of the Northeast Massachusetts Youth Orchestras, Inc. that each musician participates in his/her school music program, if available. Strings will participate in the string program. Winds, brass, and percussion students must participate in the band program. NMYO training and performance opportunities are intended to supplement school music programs. This policy is in place in order for NMYO to gain continued support from the school programs in the surrounding communities.

Musicians will be excused from a NMYO rehearsal if it conflicts with a school music program performance. [See Attendance Policy, Pages 16-17.]

Private Lessons

NMYO requires all participating musicians to take private lessons in their primary instrument. Any exceptions must be discussed with the Administrator and Ensemble Conductor. If NMYO musicians need assistance locating a private teacher, please contact the Ensemble Conductor or NMYO Administrator (info@nmyo.org) for a referral.

Concert Dress Code Policy

The NMYO Dress Code Policy is **required** for all public events and is in place to present a unified appearance throughout the ensembles. Attire that distracts from the music is considered unacceptable. Musicians who break the dress code will be instructed to contact a parent to ask for the appropriate concert dress prior to concert time. If the attire is not considered appropriate and in accordance with the dress code, musicians may be asked to not perform on stage.

Musicians who need help securing concert attire may contact the NMYO Administrator at info@nmyo.org or (978) 309-9833.

Note: Concert dress is required for concerts only. The final rehearsal before a concert (dress rehearsals) does not require concert dress.

Prelude and Overture Strings, and Intermezzo Orchestra - Ladies

- Ankle length black skirt or black dress pants
- White blouses, preferably long-sleeve (wrist length or ¾ length sleeve) that cover the top of the skirt or pants
- Black nylons, tights, or black socks
- Black shoes

No sequins, rhinestones, hats, or other decorative accessories will be allowed. No sleeveless, short sleeve, strapless, spaghetti strap, tank top, t-shirt, halter or backless dresses or blouses, short skirts, skirts with slits higher than the knee, jeans, hip-hugger pants, crop pants, low-cut tops or dresses. No sandals, flip-flops, or tennis shoes will be permitted on stage.

Prelude and Overture Strings, and Intermezzo Orchestra - Gentlemen

- Long sleeved white dress shirt
- Black bow tie
- Black dress pants
- Black shoes
- Black socks

No t-shirts, jeans, corduroys, cargo pants, flip-flops, tennis shoes, or hats will be permitted on stage.

Symphony Orchestra and Wind Ensemble - Ladies:

- Ankle length black dress, skirt, or black dress pants
- Black blouses, preferably long sleeve (wrist length or $\frac{3}{4}$ length sleeve) that cover the top of the skirt or pants
- Black tights or nylons
- Black shoes

No sequins, rhinestones, hats, or other decorative accessories will be allowed. No sleeveless, short sleeve, strapless, spaghetti strap, tank top, t-shirt, halter or backless dresses or blouses, short skirts, skirts with slits higher than the knee, jeans, hip-hugger pants, crop pants, low-cut tops or dresses. No sandals, flip-flops, or tennis shoes will be permitted on stage.

Symphony Orchestra and Wind Ensemble - Gentlemen:

- Black jacket
- Black dress pants
- Long sleeved white dress shirt
- Black bow tie
- Black shoes
- Black socks

No t-shirts, jeans, corduroys, cargo pants, flip-flops, tennis shoes, or hats will be permitted on stage.

Junior Flute Choir

- White shirt/blouse/sweater preferably long-sleeve (wrist length or $\frac{3}{4}$ length sleeve)
- Ankle length black skirt or black dress pants
- Black nylons, tights, or black socks
- Black shoes

No sequins, rhinestones, hats, or other decorative accessories will be allowed. No sleeveless, short sleeve, strapless, spaghetti strap, tank top, t-shirt, halter or backless dresses or blouses, short skirts, skirts with high slits higher than the knee, jeans, hip-hugger pants, crop pants, low-cut tops or dresses. No corduroys, cargo pants, sandals, flip-flops, or tennis shoes will be permitted on stage.

Flute Choir

- Black shirt/blouse/sweater preferably long sleeve (wrist length or $\frac{3}{4}$ length sleeve)
- Ankle length black skirt or black dress pants
- Black nylons, tights, or black socks
- Black shoes

No sequins, rhinestones, hats, or other decorative accessories will be allowed. No sleeveless, short sleeve, strapless, spaghetti strap, tank top, t-shirt, halter or backless dresses or blouses, short skirts, skirts with slits higher than the knee, jeans, hip-hugger pants, crop pants, low-cut tops or dresses. No corduroys, cargo pants, sandals, flip-flops or tennis shoes will be permitted on stage.

Select Flute Choir

- Ankle length black skirt or black dress pants
- Black nylons, tights, or black socks
- Black shoes
- Ladies - Solid Color shirt/blouse/sweater preferably long sleeve (wrist length or $\frac{3}{4}$ length sleeve)
- Gentlemen - Solid Color button-down shirt with black tie

No sequins, rhinestones, hats, or other decorative accessories will be allowed. No sleeveless, short sleeve, strapless, spaghetti strap, tank top, t-shirt, halter or backless dresses or blouses, short skirts, skirts with slits higher than the knee, jeans, hip-hugger pants, crop pants, low-cut tops or dresses. No corduroys, cargo pants, sandals, flip-flops or tennis shoes will be permitted on stage.

Parent/Guardian Expectations

Parent Orientation Meeting

NMYO holds an annual Parent Meeting for new and returning parents during the second week of regular rehearsals. At this time, parents and guardians have the opportunity to meet other parents, music and administrative staff, and board members. At the meeting, staff and board members will discuss expectations, volunteer opportunities, fundraisers, and other plans for the year. See the calendar for this year's dates and times.

Parent Expectations

As stated in the organization's mission, NMYO musicians have an opportunity to grow and develop as musicians through performance and outreach opportunities. The musical experience gained through participating in NMYO builds skills such as leadership, discipline, respect, self-confidence, and teamwork. Parents can support the development of the musicians and the mission of NMYO by:

- Understanding the role of the conductors and coaches in musical development through creative criticism;
- Conveying to your musician(s) that each musician is a part of the overall team;
- Avoiding actions that negatively criticize any conductor or student member of the ensemble(s);
- Representing NMYO in a positive way to other members of the community who may not be familiar with our ensembles;
- Participating on a fundraising or recruitment committee during the concert season;
- Volunteering your skills and time to help NMYO grow;
- Attending concerts throughout the year.

Parents should demonstrate commitment to NMYO by complying with the policies set forth in the handbook and other written materials including policies on attendance, rehearsal and concert call times, dress codes, conduct, and safety policies.

Volunteer Opportunities within NMYO

NMYO keeps its tuition costs as low as possible by using NMYO family talents to assist in many aspects of running the organization. There are a wide range of volunteer opportunities available and NMYO aims for 100% member family participation in one or more volunteer activity.

Below is a list of several volunteer categories. NMYO families may be contacted at times to participate in these or other committees.

Annual Program Book – graphic layout, procure advertisements

Annual Fund – mailing and phone help

Castle Hill Retreat – organizing activities, preparing grilled lunch, set up, clean up

Concert/Event Coordination – ushering, room monitoring, stage crew, merchandising

Fund Raising Events – planning, mailings, set-up, clean up

Hospitality – providing refreshments, set up, clean up

Public Relations – follow up with press releases

Rehearsal Assistance – set-up/clean-up of rehearsal space, librarian duties, monitor students

NMYO family members with a specialized skill set are free to contact the NMYO administrator (info@nmyo.org) at any time regarding these and other opportunities.

Fundraisers

Program Book

The Program Book is NMYO's single largest fundraiser and, as such, is instrumental in keeping tuition fees as low as possible. Assistance from all families is crucial to its success.

NMYO now offers a rebate incentive. Families can help NMYO by selling advertisements. For each new advertisement that is procured beyond the \$120 requirement, the participating family will receive a 25% rebate.

Note that *there is no limit to how much can be earned in rebates*. Sell enough advertisements and the effective tuition rate could be \$0.00! NMYO believes that this benefits both families and NMYO by reducing family tuition costs while increasing NMYO revenues and visibility in the community.

Complete details and advertisement sales forms will be distributed at the annual September Parent's Meeting. See Appendix A for dates and times.

Any questions regarding the Program Book Campaign should be directed to the Program Book Chair, by e-mailing info@nmyo.org.

Other Possible Fundraisers

NMYO holds additional fundraising efforts throughout the concert season. Some possibilities for this include a raffle, silent auction, benefit concert, and merchandising items. Advance notice of additional fundraising activities will be given to participating families.

Annual Fund

Annual gifts and contributions to the NMYO Annual Fund Drive ensure that young musicians will continue to have a superior program that sets high goals and strives for excellence. The goal for the 2013-2014 Fund Dive is \$25,000. Please renew or upgrade your gift level, make an initial gift, or give a gift to honor a family member, friend, or colleague!

Gold Benefactors	\$5000+	Patrons	\$250-\$499
Conductor's Circle	\$1000-\$4999	Donors	\$100-\$249
Principal Players	\$500-\$999	Friends	up to \$99

No matter how big or small, your contribution is needed and highly appreciated. NMYO strives for a 100% family participation in the annual fund. Significant Annual Fund support, achieved by member families making annual fund donations above and beyond their tuition payments, is important to corporate and foundation supporters. Even the smallest of donations helps to send an important message.

The Annual Fund Drive runs throughout the concert season. Donations can be made by check or on the NMYO website with a credit card. Member families are welcome to make their annual fund contribution before the end of the calendar year in order to receive the tax benefit. NMYO is a nonprofit 501 (c)(3) organization and contributions are tax-deductible as allowed by law. Please consult a tax professional for more information. Annual Fund gifts should be sent to: NMYO, 175 Andover Street, Suite 101, Danvers, MA 01923.

Matching Gifts

If your company matches your donations to a non-profit corporation, be sure to pick up your company's form and send it to NMYO along with your donation.

Instrument Insurance Policy

NMYO stresses the importance for musicians to watch over their instruments at all times. Families will be responsible for insuring their own instruments or covering any damages to or loss of those instruments. NMYO does not assume responsibility for damage or loss of any instrument that occurs at any NMYO rehearsal or event.

It is advisable to have insurance on instruments in case of an accident or loss. Insurance may be obtained on most home owner policies or through an instrument insurance company. For suggestions on insurance companies, please contact the NMYO office via e-mail at info@nmyo.org.

Musician Safety

The safety of all NMYO musicians is of utmost to NMYO. Musicians and family members are responsible for treating other members with respect as well as respecting the rehearsal and concert spaces.

Member families and musicians should understand and follow the following safety policies:

- Parents will pick up and drop off students in a timely manner;
- Parents with musicians in Overture or Prelude will pick up musicians just outside their rehearsal room. Should parents be late for pick up, please instruct your musician to wait at the NMYO desk;
- Running, throwing objects, and defacing property will be considered inappropriate behavior and may result in a discussion with the guardian and Administrator.

NMYO Music Staff

Gerald Dolan, Music Director and Conductor of Intermezzo Orchestra

Gerald Dolan joined NYSO in 1995 as Music Director, and continues in that role with NMYO. He has brought to the orchestra outstanding leadership and musicianship that has caused significant growth in both the students and the organization. Mr. Dolan was conductor of the Senior Orchestra for eleven years, Wind Ensemble for three years, and is currently conductor of the Intermezzo Orchestra.

Mr. Dolan is the Director of Fine Arts for the Ipswich Public Schools. He is also Director of Bands conducting the High School Concert Band, Pep Band, and Jazz Ensemble. He teaches courses in jazz improvisation, computer music composition, and music theory. Mr. Dolan also conducts the 6th Grade Band.

In 2002, Mr. Dolan was awarded the prestigious Lowell Mason Award, presented by the Massachusetts Music Educators Association to a music educator in Massachusetts who has demonstrated outstanding leadership in music education and has made important contributions to music and music education. In 2003, Gerald Dolan was awarded the George Olmsted, Jr. Class of 1924 Prize for Excellence in Secondary School Teaching from Williams College; seniors from Williams College nominate a secondary school teacher that made a difference in their life. In addition, Mr. Dolan teaches instrumental conducting courses at Gordon College in the Graduate Summer Degree Program.

He holds degrees from St. Michael's College and the University of Massachusetts at Amherst. As a recipient of a 1993 Fulbright Scholarship, Mr. Dolan served as head of music for the Speedwell School, an inner city comprehensive high school in Bristol England.

Walter Pavasaris, Conductor of Symphony Orchestra

Dr. Walter Pavasaris joined NYSO in 2006 as the conductor of Symphony Orchestra. Dr. Pavasaris graduated from Hartt College of Music, earned an M.M. in String Instruments from the University of Michigan, and his Ed.D. from Boston University. He currently serves on the faculty at the Boston Conservatory of Music in Music Education. He also is Music Director of the Arlington Philharmonic Orchestra and Adjunct faculty at Gordon College. Until June 2009, Dr. Pavasaris was the Coordinator of Fine and Performing Arts in the Lexington Public Schools.

Dr. Pavasaris continues to be active as an adjudicator, clinician, and guest conductor throughout New England. In 1992, and from 1999-2001, he was the guest conductor of the United States Youth Ensemble String Orchestra during their European tours. In 1992 Dr. Pavasaris was the recipient of the Paul Smith "Conductor of the Year Award" from MICCA, and in 1996 the Massachusetts Music Educators Association acknowledged his many contributions to music and music education by bestowing on him the Lowell Mason Award. In 2007 he received the Massachusetts Music Educators Association 'Visionary Leadership Award' and in 2009 the prestigious 'Distinguished Service Award'.

Dr. David Rox, Conductor of Wind Ensemble

David W. Rox is Professor of Music and Director of Bands at Gordon College in Wenham, MA, where since 1981 he has conducted many instrumental ensembles including the Wind Ensemble, Brass Quintet, Brass Choir, Symphonic Band, and Jazz Ensemble. During this time he has also taught lower brass and instrumental music education courses. He holds an undergraduate degree from Gordon College in Music Education, and M.M. and Ed.D. degrees from Boston University. Prior to conducting NMYO's Wind Ensemble, he served as its Musical Advisor.

Dr. Rox has conducted ensembles in many important venues throughout the United States, Canada, and Europe. He has served as a public and private school music consultant, festival conductor, adjudicator, and clinician for concert bands, jazz bands, and brass ensembles throughout New England. From 1995 until 2002 he served as Music Director of the Middlesex Concert Band. He has been a guest conductor for the Metropolitan Wind Symphony, Massachusetts Music Educators Association District Festivals, and for similar district honors bands throughout the region. Dr. Rox is a Past-President of the New England College Band Association. In addition to his musical activities, he is actively involved in church work in the North Shore area.

Abigail Haynes, Conductor of Overture String Ensemble

Abigail Haynes holds the bachelor of music in voice performance from Gordon College in Wenham, MA. While at Gordon, Abigail was a member of the Gordon Symphony Orchestra and played violin in the Gordon Chamber Music Program which was led by James Buswell and Carol Ou. She was violin soloist with the Salem Philharmonic Orchestra in 2001. Raised as a Suzuki violin student, and participant in the long term Suzuki teacher training program at the Hartt School of Music with teacher-trainer Linda Fiore, Ms. Haynes has been teaching violin and voice lessons privately since she was a college student. She is a registered Suzuki teacher in Books 1 through 4 and is a member of the Suzuki Association of the Americas. Ms. Haynes participated in the Hartt Suzuki Institute during the summer of 2006. She has also sung with the Tanglewood Festival Chorus for the Boston Symphony Orchestra, was a soloist in the Lubbock Chorale performance of Handel's Messiah in 2004, and has performed with the professional choir Lyricora all over the state of Massachusetts. Abigail Haynes maintains a private violin studio and is mother to three young daughters.

Michael Coelho, Conductor of Prelude String Ensemble

Michael Coelho began his musical training on viola in the Fall River public school system. He holds a Bachelor of Music Studies from UMass Lowell and is pursuing a Master of Music Education at The Boston Conservatory. Mr. Coelho frequently performs with chamber groups and orchestras throughout Massachusetts, Rhode Island, and New Hampshire. As a soloist, he has been featured with the Granite State Symphony, Fall River Symphony, UMass Lowell Orchestra, and the Southeastern Alumni Symphony Orchestra. As a teacher, Mr. Coelho maintains a private studio and taught in the UMass Lowell String Project and other outreach programs.

Mr. Coelho is the founder and conductor of Concert for Hope, Inc., a non-profit dedicated to promoting disease awareness and support with annual concerts by an all-volunteer ensemble made up of professional and semi-professional musicians from across New England.

A composer and arranger, Mr. Coelho currently serves as the film composer for Sky Mill Music. He won the 2008 MMEA All State Composition Contest first place award for his orchestral piece, *The Four Elements*, as well as the 2009 and 2010 Michael K. Anderson Scholarship, and the 2012 Michael T. Doucette Scholarship from the New Hampshire Philharmonic.

Mr. Coelho has participated in master classes with Jean Bamberger, the Borromeo String Quartet, and the Harlem String Quartet. His principal teachers include Denise Bovie, Ann Danis, and Elliott Markow.

Trisha Craig, Conductor of the Flute Choirs

Flutist Trisha Craig received the Bachelor of Music from Ithaca College and the Master of Music in Flute Performance from Longy School of Music, where she studied with Robert Willoughby. She is the Owner and Director of Music Makers, a small music school on the NH Seacoast, and also teaches flute at The Governor's Academy and the Ted Herbert Music School. Ms. Craig specializes in 20th Century and contemporary repertoire, and has performed in solo, chamber, and orchestral settings throughout the region. She was the first winner of the Robert Willoughby Baroque Flute Scholarship, through which she studied baroque flute with Carol Epple. Her students have won awards at the local, regional and national levels, and have been accepted to some of the finest music colleges in the country.

Trudy Larson, NMYO Founder, String and Chamber Music Director

Trudy Larson, who founded NYSO 20 years ago, is also the founder of NMYO. With her wealth of non-profit experience and expertise in music education, she serves as advisor to the NMYO Board of Directors. In addition, Mrs. Larson is NMYO's String and Chamber Music Director, providing support for the string sections of four NMYO ensembles.

For the past 30 years, Mrs. Larson has been a private Suzuki teacher and chamber music coach in North Andover, MA. "Service through music" is an important mission for Mrs. Larson. Her students and ensembles frequently perform benefit concerts in the community to support charitable causes.

In 2001, Mrs. Larson was the recipient of the Massachusetts "Private String Teacher of the Year" Award by the Massachusetts American String Teachers' National String Orchestra Association; an honor that recognizes exemplary dedication and commitment to string education outside of the school systems. She is a member of the Massachusetts Suzuki Association, the Suzuki Association of the Americas, and the American String Teachers' Association.

In addition to her work with NMYO, Mrs. Larson is the founder and Executive Director of Up With Music, Inc., a non-profit organization that serves nearly 100 children in Lawrence through a successful "Community Strings" Program. Mrs. Larson conducts the Lawrence Youth String Ensemble and has been instrumental in organizing and fundraising for this program. In the

summer months, Mrs. Larson directs a string camp that serves string players from Lawrence and other surrounding areas.

Robert J. Bradshaw, Composer-in-Residence

Robert J. Bradshaw's (1970) compositions have been performed and recorded throughout the world, from Bangkok, Thailand, to Sydney, Australia. In America, his music has been heard in many prestigious venues including Lincoln Center and during The Kennedy Center's 2010 International VSA Festival at the Shakespeare Theatre Company's Sidney Harman Hall.

A frequent recipient of awards and grants, Mr. Bradshaw's music, master classes and projects have been supported by noteworthy arts organizations including the National Endowment for the Arts, Meet the Composer, MetLife Creative Connections program, American Music Center, American Composers Forum, Massachusetts Cultural Council, Harvard Musical Association, Harpley Foundation, Argosy Foundation, The Bruce J. Anderson Foundation, and The Goldhirsh Foundation. Mr. Bradshaw is also a member of Broadcast Music Inc. (BMI), Society of Composers Inc., National Association of Composers, American Music Center, the Performing Arts Alliance, the American Composers Forum and the Recording Academy (New York Chapter). Commissions from numerous organizations, ensembles and artists have kept Mr. Bradshaw's music frequently on the stage since 1989. Commissions include works for the James Pappoutsakis Flute Competition, the New England String Ensemble Musical Heritage Initiative and the American String Teachers Association with NSOA. Of particular note is the Australian Trumpet Guild's commission of the opera "Gabriel" (www.gabrieltheopera.com) which has also been honored with a grant from the American Music Center (CAP), named winner of a Boston Metro Opera Mainstage Award, recorded by the Palmetto Camerata and was premiered in concert at the 35th Annual Conference of the International Trumpet Guild, 2010, courtesy of Opera Australia and the Australian Opera and Ballet Orchestra.

Mr. Bradshaw's discography lists more than seventeen commercially released CDs representing a wide variety of genres including opera, cantata, concerto, sonata, sonatina, solo and chamber ensemble. Compositions such as "Sonata No. 1" for trumpet, which was premiered by a consortium of soloists and ensembles around the globe, have had the honor of being recorded by multiple artists.

Mr. Bradshaw has scored more than twenty-five film, television, radio and multimedia projects. His most recent project, Public Museum, was selected as a featured short film at the 2011 Cannes Film Festival and shown at ArtPrize.

NMYO Administrative Staff

Laura Heinrichs, Administrative Director

Laura Heinrichs joined the Northeast Massachusetts Youth Orchestras for the Fall 2011 Season as the new Administrator. She brings with her an array of experiences including musical performance, arts administration, and teaching. Ms. Heinrichs has performed as a fellow at the Tanglewood Music Center and a participant in the AIMS Festival Orchestra in Graz, Austria, and has also performed with the Harrisburg Symphony, the Lancaster Symphony, the Bristol Chamber Orchestra, and the Orchestra Society of Philadelphia. She has worked with conductors such as Bernard Haitink, Oliver Knussen, André Previn, Rafael Frúbeck de Burgos, and Hugh Wolf. Ms. Heinrichs has also performed with various chamber ensembles, including the Fens Trio, which took Second Prize in the Chamber Music Foundation of New England's International Competition. Ms. Heinrichs' passion for new music has been an integral part of her career this far; she has commissioned and performed works by several Boston composers such as John Mallia, Dan VanHassel, Travis Alford, Maxwell Dulaney, and Liza White. While completing her Masters in Flute Performance from New England Conservatory of Music, she founded the electronic-based free improvisation group, Output, and contributed to the creation of the EmbryonicNoise! Music Series. Her principal flute teachers include Tadeu Coehlo, Bart Feller, Robert Dick, and Fenwick Smith.

As an educator, Ms. Heinrichs has been on faculty at the NEC Preparatory School Woodwind and Brass Program and has taught privately for several years. Laura currently teaches through the School Outreach Program at the Community Music Center of Boston. Her mission in educating young students is to extend her passion for music to all that are interested in learning and are excited about the challenges that practicing an instrument can present. With three years experience working within the NEC Preparatory and Continuing Education School, she has extensive experience working with a large youth and adult education program. Ms. Heinrichs believes that NMYO is an important part of the community, particularly with its outreach program and composer workshops, and looks forward to this upcoming musical season.

Terri Murphy, Office Administrative Consultant

Terri Murphy, Office Administrative Consultant, has years of experience in both business and arts administration. As a volunteer for the Ipswich Music, Art & Drama Association, Inc. (IMADA), Ms. Murphy has served in various capacities including President and (currently) Treasurer. She produced IMADA's annual Program Book, planned fund raising events, researched and wrote grant proposals, and most recently implemented a database management system for the organization.

In the business world, Ms. Murphy worked in library automation for ten years where she was Director of Corporate Services managing two distinct groups: corporate infrastructure and marketing/sales support. She currently is the Office Administrator of a Salem legal practice and has her own bookkeeping, secretarial, and marketing services business.

Ms. Murphy holds a Graduate Certificate in Administration and Management from Harvard University, an A.M.L.S. from University of Michigan, and an A.B. from the University of Illinois at

Urbana/Champaign. Her passion is promoting arts education in the public school setting and she was awarded the Massachusetts Music Educators Association Award for Music Advocacy in 2010 for her work with IMADA. An actress and dancer in her undergraduate years, Ms. Murphy passed her love of the arts on to her daughters who both participated in theater, dance, chorus, and youth orchestras (violin and bassoon). They now continue their study of the arts in college.

Ms. Murphy is delighted to join NMYO as a part-time consultant. She manages NMYO's bookkeeping, will implement a new database management system, and help grow the organization.

NMYO Board Members

Northeast Massachusetts Youth Orchestras, Inc. Board of Directors

Lisa Bernier-Moulton, President
Mary Ann Lidrbauch, Vice President
Matthew Ginsburg, Treasurer/ Secretary
Sabina Dowell
Saradha Ramesh

Northeast Massachusetts Youth Orchestras, Inc. Advisory Board

Dr. Sandra Doneski
Dr. Lindi Ezekowitz
Trudy Larson
Carol Peckins
David Rox
Andrew Soll

Directions to Key Locations

In this section, you will find directions to rehearsal spaces, concert venues, retreat venue, and the NMYO office.

Rehearsal Venues

Masconomet Regional High School

20 Endicott Road
Topsfield, MA 01983

From the North:

- Take Route 95 South to Exit 51
- At the end of the exit ramp, take a left and continue over the highway until you see the entrance to the school on your right

From the South:

- Take Route 95 North to Exit 51.
- At the end of the exit ramp, take a right and your first right is the entrance to the school

From Ipswich:

- Take Route 1 South to Topsfield
- Turn right onto High Street
- Go straight through intersection onto High Street extension, to next stop sign and continue straight onto Washington Street
- Continue 0.7 mile and turn left to stay on Washington Street
- Continue onto Endicott Road. The school entrance will be on the left

Parking at Masco:

- After entering the main school driveway, turn right
- Proceed around to the parking lot to the right of the school
- Enter through the side doors and proceed down the hallway

Trinity Episcopal Church

124 River Road
Topsfield, MA 01983

From the East:

- Take 97 North to the stop sign in the center of Topsfield
- Go straight through intersection onto High Street extension, to next stop sign and continue straight onto Washington Street until it forks widely to the left
- Take this left and continue for about 0.5 mile and turn left onto River Road
- Two short blocks down, take a sharp left and then an immediate right turn into the church parking lot
- Enter through the main doors

From Andover and Points West:

- Take Route 114 to Route 62 East
- Take Route 62 East to Route 95 North
- Take 95 North to Exit 51 (Endicott Road) and take a right at the end of the exit

- Travel approx. 0.5 mile- Take a right onto River Road
- Enter through the main doors

Concert Venues

Congregational Church of Topsfield

9 East Common Street
Topsfield, MA 01983

From Route 95:

- Take Exit 52 toward Topsfield Center (1 mile)
- Bear right at the fork
- The church will be on your left and the Emerson Center is directly across the Common from the church
- The church's parking lot is just past the Emerson Center. You may also park on the streets adjacent to the church

From Route 1:

- At the intersection with Route 97, go west 0.5 miles to Topsfield Center
- The Emerson Center is on your immediate right

First Church, Ipswich

One Meeting House Green
Ipswich, MA 01938

From the South:

- Take 95 North to Exit 50
- Stay on Route 1 North past Topsfield Fairgrounds
- Take a right Ipswich Road, which becomes Topsfield Road and then in Ipswich becomes Market Street. Market Street comes to a complete stop in Ipswich Center
- Go straight up the hill; the church is the modern, white brick one in the middle of the hill on the left

From Topsfield:

- Go to Route 97 and Route 1 and take a right
- Take a right at the next light onto Ipswich Road, which becomes Topsfield Road and then in Ipswich becomes Market Street. Market Street comes to a complete stop in Ipswich Center
- Go straight up the hill; the church is the modern, white brick one in the middle of the hill on the left

From the North:

- Take Route 1 to Route 133 East. Go to the center of Ipswich.
- At the stop at Market Street, take a left up the hill.

From Beverly and Points South:

- Take Route 1A north into Ipswich.
- At the corner of Market Street (on the left) and 1A – take a right
- Go straight up the hill; the church is the modern, white brick one in the middle of the hill on the left.

Gordon Chapel at Gordon College

255 Grapevine Road
Wenham, MA 01984

From the West:

- Take an east-bound highway to Route 95 North
- Stay on 95 North until it separates from Route 128
- Take Route 128 North towards Gloucester. Take Exit 17, Grapevine Road
- Turn left at end of ramp, going 0.6 mile to main entrance

From the North:

- Take Route 95 South to Route 128 North
- Stay on Route 128 North and take Exit 17, Grapevine Road
- Turn left at end of ramp, going 0.6 mile to main entrance

From the South:

- Stay on Route 95 North until it separates from Route 128
- Take Route 128 North towards Gloucester. Take Exit 17, Grapevine Road
- Turn left at end of ramp, going 0.6 mile to main entrance

Ipswich Performing Arts Center

Ipswich High School
134 High Street
Ipswich, MA 01938

From Route 128, Route 95, and/or Route 1:

- On Route 128/95 in Peabody, follow signs for Route 95 North (New Hampshire and Maine)
- In Danvers, follow signs for Route 1 North (Topsfield)
- Stay on Route 1 North through Topsfield and into Ipswich
- You will come to an intersection with a traffic light. On the left corner you will see Wolf Hill Garden Center and a convenience store/gas station. On your right you will see a sign for Marini's Farm
- Take a right onto Linebrook Road
- Follow Linebrook Road almost to the end approximately 4 miles - passing Marini's Farm and the Doyon School
- Take a left onto School Street. This is the rear entrance of Ipswich High School
- Follow the driveway to the front of the school

From North of Ipswich:

- From Route 95 or Route 1 South
- Get onto Route 133 East (to Rowley/Ipswich)
- Follow to the intersection of Route 1A (gas station on the left corner, Pancake House on the right)
- Turn right (onto 1A and 133 East). This is High Street. Ipswich High School is just ahead on your right

Retreat Venue

Castle Hill at The Crane Estate

290 Argilla Road
Ipswich, MA 01938

From Route 128 North Exit 20A, take Route 1A North for 8 miles to Ipswich

- Turn right onto Route 133 East and follow for 1.5 miles
- Turn left onto Northgate Road and follow for 0.5 mile
- Turn right onto Argilla Road and follow for 2.3 miles
- Entrance is on the left

NMYO Office

Northeast Massachusetts Youth Orchestras Office

175 Andover Street, Suite 101
Danvers, MA 01923

From the North (New Hampshire/Maine):

- I-95 South to Exit 50 Newburyport Turnpike/US 1 South
- Follow US 1 South approx. 1.4 miles and exit onto Route 114 East toward Peabody
- Take first exit onto US 1 North
- Take next exit onto Route 114 West
- Take a left into the parking lot (the lot is just off the ramp before you pull onto Rte. 114W). Once on Rte. 114E see “*alternate option*” below

From the South (Boston):

- I-95 North toward New Hampshire. Take Route 114 West
- Take Route 1 North exit and pull into parking lot on right (on the ramp to Route 1)

From the West (Lawrence):

- Route 114 East toward Middleton/Peabody
- Take exit for Route 1 North
- Take first exit onto Route 114 West
- Take a left into the parking lot (just off the ramp before you pull onto Rte. 114W)

From the East (Gloucester):

- Route 128 South to I-95 North toward New Hampshire
- Take Route 114 West
- Take Route 1 N exit and pull into parking lot on right (on the ramp to Route 1)

- **OR:** Route 128 South to 114 West. Take Route 1 North exit and pull into parking lot on right (on the ramp to Route 1)

From Route 128 North or South:

- Take Route 1 North toward New Hampshire
- Take Route 114 West exit and take a left into the parking lot (just off the ramp before you pull onto Rte. 114W)

Alternate Option:

- Heading East on Route 114 from Route 1: Proceed straight under I-95 (stay in left lane)
- Make a U turn heading West on Rte. 114 (where you would take a left to Rte. 95 N) and take the exit ramp to Rte. 1N. Take a right into the parking lot